

**AUGRES TOWNSHIP, ARENAC COUNTY, MICHIGAN**  
**VIDEO AND AUDIO RECORDING POLICY**  
**FOR ALL PUBLIC TOWNSHIP MEETINGS**

Individuals and news media attending public Township meetings have the right to use video and/or audio recording devices in order to record the proceedings of public meetings.

Use of video and/or audio recording devices may not interfere with, obstruct or disrupt the orderly transaction of business at any public meeting.

**Policy and Procedure:**

Video or audio recording equipment set up must be complete prior to the scheduled start of the meeting. Staging and equipment set up is not permitted once the meeting has been called to order.

The Township shall not provide any battery power, power cords or any other equipment or supporting apparatus for the operation of the video or audio recording devices.

Video and audio recording equipment and/or operators must conduct the recording from the designated location in the meeting room. Individuals operating portable devices, such as the size of a cell phone must remain seated. Portable devices larger than a cell phone must be confined within the A/V designated area. No cables, microphones, cameras, tripods, or other equipment will be allowed outside of the area.

No microphones, cameras, or equipment will be allowed on or near board and staff member tables. Moving about the meeting room with the video or audio equipment during public meetings is not permitted.

The Township's Boards, Commissions, Committees or Authorities will not stop meetings or any discussions during the meetings in order for individuals to adjust or work on any equipment.

Video and audio recordings by the public are not the official minutes of any of the Townships public meetings. Any recordings of Township meetings shall not supersede or replace the minutes of the said meeting as the official record of the meeting pursuant to the Sunshine Act or related laws or regulations.

The Board would appreciate that all audio/video be turned off at adjournment of the meetings.

This policy will go into effect immediately.

Date Adopted: 9.8.26 7:32 pm

